

Individual / Family Grant Award
Terms and Conditions

As a recipient of an Individual/ Family Grant Award on behalf of Glasgow Children's Hospital Charity ('GCHC') please note the Terms and Conditions associated with acceptance of this grant.

1. GCHC is not liable for assessing the suitability of this purchase, product or service. It is the responsibility of the applicant to ensure that the purchase, product or service is age and needs appropriate.
2. GCHC is not liable for the installation, maintenance or any ongoing costs of the purchase/ product or service.
3. GCHC is not liable for replacement should the product be lost, stolen or damaged.
4. It is the responsibility of the recipient to ensure that appropriate insurance is obtained when necessary.
5. Any specific rules or regulations regarding the item purchased, must be adhered to by the parent/ carer named on the application (e.g. adult supervision, age restrictions or disposal of packaging safely and securely).
6. The parent/carer has the following options to choose from for the payment of the grant;
 - i) Parent/ carer can forward to GCHC (heather.kaulfuss@glasgowchildrenshospitalcharity.org) the details / online links to the product(s) to be purchased and GCHC can then arrange purchase and delivery of the item(s).
 - ii) If parent / carer is willing and able to make the purchase in advance, please send receipt as proof of purchase to Head of Finance, Alison Gardner at (Alison.Gardner@glasgowchildrenshospitalcharity.org) alongside bank account details for repayment.
 - iii) If product cannot be ordered online and parent/ carer will require the funds to be made available in advance of the product being purchased, please contact Head of Finance, Alison Gardner on (Alison.Gardner@glasgowchildrenshospitalcharity.org) to note this request. Proof of purchase will be required within 28 days of the grant being awarded.
7. This grant award is provided in good faith by charitable funds to be used only for the purposes outlined in the initial grant application and is not for refund or resale.
8. Personal data provided in the application is to enable the information for consistency and fairness in the distribution and allocation of charitable funds. The data will only be used for the purpose of processing the application unless the consent to further use is ticked on the application form. Glasgow Children's Hospital Charity will retain the personal data securely in accordance with the Data Protection Act 2018 for a period of six full financial years plus current financial year in accordance with our financial record keeping data retention policy. After this period this data will be anonymised. Any analysis required beyond the processing of the grant will use anonymised data only.

Glasgow Children's Hospital Charity's full Privacy Statement can be viewed on our website: <https://www.glasgowchildrenshospitalcharity.org/privacy-policy>

If you have any concerns regarding the use of the personal data provided in this application please contact us to discuss.