***Guidelines for Applicants***

Glasgow Children’s Hospital Charity Research Fund, through funding from Glasgow Children’s Hospital Charity, offers two Summer Scholarships to encourage promising undergraduate students to pursue a career in children’s and maternal health. A stipend of £180/week shall be provided to each Scholarship recipient to participate in research projects under the guidance of a permanent staff member for a minimum period of 6 weeks and a maximum period of 8 weeks during the summer. The scheme does not pay overheads and no associated research expenses and does not have any National Insurance contribution liability.

**Supervisor Eligibility:**

Supervisors must be permanent staff within a recognised academic or health organisation in West of Scotland and projects must be performed under the direction of this supervisor. Only one application per supervisor may be submitted.

**Student Eligibility:**

Students must be currently enrolled on an undergraduate course at a UK university.

**Adjudication and Administration**

The Scholarship shall be administered by the GCHC Research Fund Office. Adjudication will be performed by expert referees appointed by the GCHC Research Fund panel. The scheme is competitive and applications will be judged primarily on the quality and merits of the student, as well as the scientific merit of the project and the experience the student will receive whilst working on it. Preference will be given to:

* Students who are considering a career in paediatric or maternity-related research, but who have not yet had an opportunity to experience research.
* Research projects that have a clearly defined objective which is achievable by the student in the time available.
* Projects which give scope for thought and initiative on the part of the student and do not use the student as a general assistant.
* Projects which have a clear benefit to paediatric or maternity related research

The award will be given to the supervisor in two instalments – at the beginning of the project and at the end of the project on satisfactory submission of a report.

**Application**

The application must be made by the person who will supervise the research and not the student. However, supervisors should discuss the project in detail with the nominated student who should also contribute to the project design. The application form includes space for a CV for the nominated student and a supporting statement from the student’s academic tutor. These should be included in the form. Awards are made on the understanding that the investigation complies with the safety and ethical regulations of the institution and that the institution will ensure that the requirements of all relevant regulatory authorities will be met before the work commences.

**Outcome**

Supervisor and student shall be expected to present the findings of the project at the annual Glasgow Paediatric Research Day held every autumn.

**Completed forms and queries should be sent by e-mail to**: Jillian Bryce, Co-ordinator, GCHC Research Fund, Child Health, Level 0 Zone 1 Office Block, Queen Elizabeth University Hospital Campus, Glasgow G51 4TF jillian.bryce@glasgow.ac.uk

SUMMER SCHOLARSHIPS 2018

 *Type of Grant applied for Submission Deadline*

[ ]  Summer Scholarship 26th January 2017 (noon)

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| Please read the guidelines for applicants before completing this form. The completed form should be returned to jillian.bryce@glasgow.ac.uk by the deadline above. Any forms submitted after this time will not be considered. |
| Please include all relevant information on the form – additional papers/incomplete applications will not be accepted.

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| 1. **Applicants' details (Supervisor at Host Institution)**
 |
| **Title:** |  |
| **First name(s):** |  |
| **Surname:** |  |
| **Position Held:** |  |
| **Department:** |  |
| **Institution:** |  |
| **Tel:** |  |
| **Email:** |  |
| **Postal Address:** |  |
| **Name of Student:** |  |

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| 1. **Summary of Research Project**
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| Title of research *(max 20 words):*  |
| Brief summary of the research project *(max 200 words):* |
| Project start date (dd/mm/yy):  | Project end date (dd/mm/yy):  |
| Total project duration (in weeks):  |  |
| Total support requested\* (£):  |  |
| *\* Funding is provided for a minimum of 6 weeks (£1080) and a maximum of 8 weeks (£1440) at a stipend of £180/week. Funding is provided for student subsistence only – research expenses and institutional overheads are not covered by this scheme* |

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| 1. **Student’s Supporting Information**
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| Name: |  | Date of Birth (dd/mm/yy): |
| Full postal address: |  |
| Email address: |  |
| Telephone number: |  |
| Department and Institution: |  |
| Course: |  |
| Year of graduation: |  |
| Notable achievements during course (max 100 words) |  |
| Other qualifications such as GNVQ, ‘A’ Levels or Highers: |  |
| Career aspirations: (max 200 words)  |
| Are you in receipt or have you applied for any other financial support in respect of this placement; if so, what?  |
| Will this research project contribute directly to your degree course? (E.g. is this part of your final project; will you receive a mark which will contribute to your degree from this project?) |
| Why would you like to be considered for this bursary and in particular, why you have chosen this research project? |
| I accept the Conditions of the Award and the Reporting Requirements. By signing the application form I undertake to use the bursary for the purposes intended.**Signature of student** **Date** |

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| 1. **Academic Tutor’s statement** - *NB: This section should be completed by the student’s academic tutor (who should* ***not*** *be the research supervisor applying)*
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| Name of academic tutor: | Position: |
| Name of student: | Student’s date of birth (dd/mm/yy) |
| Department and Institution: | Degree course: |
| Current year of course *(e.g. 2nd year of a 3-year course = 2/3):* | Year of graduation & expected degree result: |
| Supporting statement from student’s academic tutor - *this should include: How you feel the student would benefit from receiving a bursary; a comment on the student’s academic performance to date; the student’s likely final degree result or rank order in course group or current overall mark (please ensure you indicate how these relate to degree classifications) (max 200 words)* |
| **Signature of academic tutor** **Date** |

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| 1. **Research Supervisor’s statement**
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| Are you applying for other funds to support this student or project? | **Yes/ No** |
| If yes, please give details & when the result is expected: |
| How many years’ experience do you have as an independent researcher?  |
| I accept the Conditions of the Award and the Reporting Requirements.**Signature of Research Supervisor Date** |
| **Summary of research to be carried out***NB: This summary should be no more than 400 words*1. Description of the project to be carried out. Please include title, brief background, the aims of the project and details of the investigation to be carried out and the methods to be used. You can also include any details of funds available to support the research expenses for the project and if any external facilities are required. Up to three recent literature references may also be listed, but please do **not** send reprints.
2. Please give more details about the role of the student in this project, including what arrangements will be made to supervise the student, an approximate timetable for them and what objectives you hope will be achieved in the period of the grant.
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| Are ethical issues raised by this research?Have they been discussed in this application?Has this application received independent ethical scrutiny? | **Yes/ No****Yes/ No****Yes/ No** |

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| 1. **To the Head of Department**
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| **Heads of Department are asked to ensure**:1. the project and the roles of the student and supervisor are clearly described and can be supported by the facilities of the host department;
2. that only one application is submitted per supervisor;
3. research expenses and institutional overheads are not covered under this scheme.
4. the project and the roles of the student and supervisor are clearly described and can be supported by the facilities of the host department;

Research expenses and institutional overheads are **not** covered under this scheme.This application is made with my support.The investigation complies with the institution’s safety and ethical regulations. If ethical issues are raised by the proposal they will receive independent ethical scrutiny before the work is carried out and the institution will accept responsibility for the ethical conduct of the research.The institution will ensure that the requirements of all relevant regulatory authorities will be met before the work commences. The institution accepts the Conditions of the Award and the Reporting Requirements. |
| Name of Head of Department |  |
| Name of Institution |  |
| **Signature of Head of Department Date**  |